

NOVA SOUTHEASTERN UNIVERSITY
SHEPARD BROAD LAW CENTER
Petition to Change Divisions

A student can change divisions (from day to evening division or from evening to day division) after completion of the first two semesters of law school. (Petitions will be accepted from first year students during their second semester, in compliance with the deadline below.)

The deadline for submitting this form is no later than 5:00 PM on Wednesday of the week prior to the opening of registration for the semester in which you plan to switch. Students will register with their new division.

By signing this form, student acknowledges the following conditions:

1. Change can be made once during a student's career at the law center.
2. According to Standard 304(f) of the American Bar Association "A student may not be employed more than 20 hours per week in any week in which the student is enrolled in more than twelve class hours".
3. Students who switch divisions (e.g., from day to evening or from evening to day) will thereafter be ranked in the division they were in during the term in which they completed 60 credits. As a result, students who change divisions in their final year will generally be ranked in their original division and not in their new division.
4. Day students who entered in Fall 2009 or later who are Goodwin scholarship recipients **will not** continue to receive this scholarship if they switch to the evening division.

Student Name _____ Date _____

NSU ID #: N _____ Year Student is in _____

Current Division _____ New Division _____

Semester the Change Will Become Effective _____

Are you a scholarship recipient? _____ Yes _____ No

Do you receive financial aid? _____ Yes _____ No

Student Signature _____

Financial Aid Advisor Signature _____

(Required only for financial aid recipients)

*****Please return this form to the Office of Student Affairs.**